

ID CODE
POL16-095

TITLE: Education Accessibility Policy

EFFECTIVE DATE	APPROVAL REQUIRED	RESPONSIBILITY FOR FOLLOW-UP
April 6, 1982	Administrator	Director of Educational Services

ROADMAP

	DATE	APPROVAL
ADOPTION	April 6, 1982	Way of order 82-037
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SCOPE AND OBJECTIVES

This policy applies to all students subject to the *Education Act* (the Act) and living within the jurisdiction of the Commission scolaire du Littoral (CSL).

This policy seeks to achieve the following objectives:

- to provide the students in question with access to education that is appropriate to their respective needs and skills, in compliance with the Act;
- to define the rules for access to programs not offered within the CSL's territory;
- to establish the procedure for requests for access to education outside of the CSL's territory.

DEFINITIONS

Designated school A school within or outside of the CSL's territory that provides the services required to obtain a high school diploma and that is designated by the CSL as the school its clientele must attend for administrative reasons, such as transportation eligibility and boarding aid.

Host school board A school board that, by agreement, takes one or more students living within the jurisdiction of the Commission scolaire du Littoral.

ACCESS CONDITIONS

All students must attend their designated school, as determined by the CSL.

Students who wish to pursue studies under a specific program (sports-study, arts-study, International Education, etc.) that is not offered by the CSL must inform the administration of the school they currently attend. Administration will send the request to the CSL's Educational Services (ES) department.

Upon receipt, ES will take the necessary steps to send the student to (in order of priority):

1. a school within region 09 (Côte-Nord);
2. a school in another region.

Note: The program the student wishes to register for must be offered in Quebec—by the public school system—and be recognized by the Ministère de l'Éducation.

REQUEST AND APPROVAL PROCEDURE

1. First, the student's parents inform the administration of the school their child currently attends of their intention to register him/her in an educational program not offered by the CSL. The request must be submitted before January 15.
2. Administration then informs ES of the request.
3. ES identifies the schools that correspond to the criteria defined in the access rules.
4. ES informs the school administration that submitted the request, as well as the student and the parents, of the available choices. The parents may:

Accept the school chosen by ES;

OR

Appeal the decision by submitting a written request to ES, providing detailed motives and specific reasons for the appeal. They must also provide proof that the program offered at the school they are proposing is recognized by the Ministère de l'Éducation. The CSL then assesses the request. ES provides written notice of the decision to the administration and the parents.

5. What happens next depends on the decisions made in step 4.
 - A. Either the parents accept the school initially chosen by ES;
OR
The CSL agrees to modify the choice as requested by the parents.
 - ↳ The parents then proceed with the student's admission and registration at the chosen school.
 - ↳ The CSL signs an interboard agreement with the host school board.
 - ↳ The CSL and host school board provide administrative and financial support as stipulated by the Ministère de l'Éducation (see the Transportation and Boarding Aid section for further details).
 - B. The CSL refuses to modify the choice as requested by the parents;
AND
The parents do not accept this decision:
 - ↳ The CSL ceases all involvement in the procedure and the parents take over administrative and financial responsibilities associated with placing the student in the school of their choice.

TRANSPORTATION AND BOARDING AID

Transportation and boarding aid will also depend on the situation.

- When no request for access to education outside of the CSL's jurisdiction is submitted (i.e. the student attends the school designated by the CSL):
 - ↳ The CSL is responsible for providing transportation and boarding aid.
 - ↳ The boarding aid amount is determined by annual budgetary rules. Monthly payments are made to those who board the student.
- For students attending a school other than the designated school, if the choice has been approved as per the aforementioned procedure and if an interboard agreement has been signed by the CSL and the host school board:
 - ↳ The CSL will pay a portion of the transportation fees.
 - ↳ The host school board is responsible for boarding aid.

For further details on the administrative and financial terms of transportation, please consult the CSL's School Transportation Policy.